

Mesa County Workforce Center

Workforce Development *is* Economic Development

Job Search Toolbox Workshop

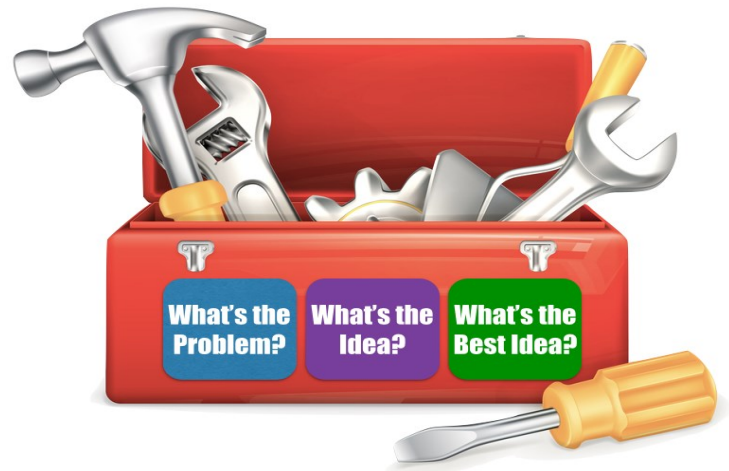
When: Monday– 1 pm to 3 pm

Wednesday– 10 am to 12 pm and

Friday– 8:30 am– 10:30 am

Where: WFC Room 153

1. Work Ready Community Initiative
2. WorkKeys- National Career Readiness Certificate Assessments
3. Where and how to search for job postings in Connecting Colorado
4. Networking tips and social media
5. Resumes and cover letters
6. Transferable skills
7. How to prepare for an interview and how to follow up after
8. Information on Federal Bonding and Work Opportunity Tax Credits



Must be registered with www.connectingcolorado.com

Please contact the Resource Center or Job/Employment Services if you have questions: 970-248-7578 or 970-248-7560



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