



Workforce Development *is* Economic Development

512 29 ½ Rd
Grand Junction, CO 81504

Mesa County Workforce Development Board - Quarterly Meeting Minutes
December 11th, 2015

Location: We will be meeting in Room C of our Business Center, 512 29 ½ Road, Grand Junction. Please enter through the north entrance

Call In Option: Within DHS Facilities – 4300 / Local Area – (970) 683-4300 / Toll Free – (888) 394-5806
Access Code - 0110766#

7:15 -7:30 AM **Light Breakfast**

7:30 – 7:40 AM **Attendance and Roll Call/ Visitor Recognition
Introductions**

- a. Buzz Moore called meeting to order at 7:34 AM.

7:40 – 7:50 AM **Workforce Center Leadership**

- a. There have been some leadership changes at the Workforce Center. Curtis Englehart is now our Workforce Center Manager. He will be handling the day to day business allowing John to focus on the goals and objectives of the board

7:50 – 8:00 AM **WIOA Updates**

- a. John will be attending regional planning meetings in Denver next week. The State draft plan has been released and these meetings will help finalize the plans.
- b. This is our transition year for WIOA and for us as a local area. After July1, 2016 we won't be able to use the rural consortium policies so we will be working on finalizing our own policies over the next several months.

8:00 – 8:45 AM **Conflict of Interest / Attestation Statement
Policies - Eligibility Policy ; Adult Priority of Service Policy**

- a. We need signed copies of these from all board members. These are required by WIOA and need to be in by the end of December.
- b. Jon Maraschin moved to approve eligibility, Bill Beyers seconded, all in favor.
- c. Tracey moved to approve Adult Priority of Service policy, Bill Beyers seconded, all in favor.



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WBD Sub-Committee Structure

- a. John recommends having a standing youth committee. There is an Emerging Workforce committee through the Chamber of Commerce. Bill Dowling confirmed that having a youth committee is a recommendation and not a requirement for WIOA. Nina Anderson is on this board, has chaired the Emerging Workforce. There are a lot of the same players involved on Emerging Workforce that would need to be involved in a youth committee. There needs to be a WDB member as a chair on the Emerging Workforce board for it to be legitimate for WIOA purposes. WDB could form a standing youth council and name Nina as chair of that and then Nina would co-chair on the Emerging Workforce board.
- b. Karen Madsen moved and Diane seconded to approve having a standing youth committee and appointing Nina Anderson as chair. All in favor.

Program Updates

- a. John would like to have a sector partnership sub-committee.
- b. Diane suggests having a sub-committee for each industry that is seen for needing these types efforts.
- c. Tracey suggests having a standing sector partnership committee and then have task forces for each industry. Part of the reason for this is so the WDB can constantly be looking for the next emerging industry.
- d. Diane asked how you populate the task forces. Eric states it would probably be best to let the sector partnership committee decide how to populate the task forces. Diane would like there to be an opportunity for WDB members to volunteer to be on the task forces.
- e. Manufacturing and health care have already been identified industries.
- f. Bill Beyers motioned to create a sector partnership committee, Diane seconded, all in favor.
- g. Anyone that has interest in being chair, please reach out to John.

8:45 – 9:00 AM Strategic Planning Session – Proposed Dates and Times

- a. John would like to set up a strategic planning session with this board. This will be a facilitated process.
- b. Diane would like to have a third party facilitator so everyone on the WDB can participate. The Chamber has a process they have used for strategic planning that has worked well.
- c. Jon would also like to establish priorities.
- d. John will send out a Doodle poll to decide on a date and time.

Other

- a. Jeff Warner, John Justman, Jeanne Adkins and Curtis Englehart need name tags.
- b. Kevin Shearrow from Voc Rehab has resigned so we need to find a replacement for him.
- c. John Justman is now our elected official representative as Rose Pugliese resigned.



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- d. Eric asked if there is room for another industry/business member to join. Membership is based on percentage representation so we could add, but then would have to look at balancing it out so the percentage maintains acceptability.
- e. John shared unemployment by industry for Mesa County information.
- f. WDB members would also like to see wage information in this report.
- g. September and December minutes will be approved in March.
- h. Workforce Center audit performance measures were met or exceeded expectations for Wagner Peyser and WIA.
- i. The only moderate risk was around administrative and financial monitoring and that is largely because we are a new region.
- j. Chamber, Hilltop and WFC have worked together on getting 18-24 year olds internships with local businesses. They are looking to find a large number of businesses to work with us to provide these internship opportunities. The initial goal is to have 60 internships within the first quarter. The biggest challenge is recruiting this age group to get them involved. We have begun advertising for this. Assessments and background checks (CBI) will be completed before sending them to the businesses. If drug testing is required by the business, that will be up to the business to complete that process. We are really looking to have businesses send us young people they come in contact with. They do have to meet low income eligibility requirements. Linda Spencer has an intern starting on Monday; they will be a machinist and she was appreciative of the WFC staff flexibility. Wages are paid up to prevailing wage for the industry/position.

Adjourn

8:33 a.m. Buzz called the meeting to be adjourned.

- ✓ Items in ***Bolded Italics*** require a vote

Attachments: Local Policies – Eligibility, Adult Priority of Service; Self – Attestation Form, Mesa County WBD Bylaws